

TORONTO KIWANIS BOYS AND GIRLS CLUBS
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2013

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INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF TORONTO KIWANIS BOYS AND GIRLS CLUBS

Report on the Financial Statements

We have audited the accompanying financial statements of Toronto Kiwanis Boys and Girls Clubs, which comprise the balance sheet as at December 31, 2013 and the statements of revenues and expenses, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many similar organizations, Toronto Kiwanis Boys and Girls Clubs derives revenues from fund-raising events and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of Toronto Kiwanis Boys and Girls Clubs and we are not able to determine whether any adjustments might be necessary to revenues, deficiency of revenues over expenses, assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, if any, these financial statements present fairly, in all material respects, the financial position of Toronto Kiwanis Boys and Girls Clubs as at December 31, 2013 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Report on Other Legal and Regulatory Requirements

In accordance with Corporations Act (Ontario), we report that the Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Clarke Henning LLP

CHARTERED ACCOUNTANTS
Licensed Public Accountants

Toronto, Ontario
April 28, 2014

TORONTO KIWANIS BOYS AND GIRLS CLUBS

BALANCE SHEET

AS AT DECEMBER 31, 2013

	2013	2012
ASSETS		
Current assets		
Cash (note 2)	\$ 787,288	\$ 543,777
Grants receivable	30,850	41,083
HST rebate	43,343	92,531
Contribution receivable - current portion (note 3)	350,000	250,000
Contribution receivable - Government (note 4)	-	200,000
Prepaid expenses	23,928	20,072
	<u>1,235,409</u>	<u>1,147,463</u>
Contributions receivable - long-term (note 3)	450,000	800,000
Property and equipment (note 5)	5,500,713	6,008,874
	<u>7,186,122</u>	<u>7,956,337</u>
LIABILITIES		
Current liabilities		
Accounts payable - Spruce St. Redevelopment project	-	65,873
Accounts payable and accrued liabilities (note 6)	103,937	99,956
Deferred revenues (note 7)	256,406	128,261
Current portion of long-term debt (note 8)	308,462	304,918
	<u>668,805</u>	<u>599,008</u>
Long-term debt (note 8)	1,210,530	1,718,992
Deferred contributions (note 9)	45,000	60,000
Deferred capital contributions (note 10)	4,970,061	5,208,353
	<u>6,894,396</u>	<u>7,586,353</u>
NET ASSETS		
Invested in property and equipment	530,652	800,521
Unrestricted net assets	(238,926)	(430,537)
	<u>291,726</u>	<u>369,984</u>
	<u>\$ 7,186,122</u>	<u>\$ 7,956,337</u>

Approved on behalf of the Board:

 Director

, Director

TORONTO KIWANIS BOYS AND GIRLS CLUBS

STATEMENT OF REVENUES AND EXPENSES

YEAR ENDED DECEMBER 31, 2013

	2013	2012
Revenues		
Funding from The Kiwanis Club of Toronto sources		
The Toronto Kiwanis T.P. Loblaw Charitable Trust	\$ 243,600	\$ 243,600
The Kiwanis Club of Toronto Foundation	12,600	14,100
	<u>256,200</u>	<u>257,700</u>
Government and other grants (note 11)	1,002,165	792,592
United Way of Greater Toronto grant	289,597	286,416
Donations and fundraising	291,897	387,184
User fees	148,388	125,112
Amortization of deferred capital contributions (note 10)	556,968	532,560
Other	68,918	95,473
Investment income (loss)	-	(20,949)
	<u>2,614,133</u>	<u>2,456,088</u>
Expenses		
Salaries and benefits	1,208,875	1,115,701
Occupancy	201,260	184,611
Fundraising	31,560	28,555
Program	480,633	425,156
Interest on long-term debt	55,116	43,799
Depreciation	616,909	614,071
General and administrative	98,038	208,298
	<u>2,692,391</u>	<u>2,620,191</u>
Deficiency of revenues over expenses for the year	\$ (78,258)	\$ (164,103)

TORONTO KIWANIS BOYS AND GIRLS CLUBS

STATEMENT OF CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2013

	Invested in Property and Equipment	Unrestricted	Total	
			2013	2012
Balance - at beginning of year	\$ 800,521	\$ (430,537)	\$ 369,984	\$ 534,087
Deficiency of revenues over expenses for the year	-	(78,258)	(78,258)	(164,103)
Inter-fund transfers representing				
Spruce St. Redevelopment project costs	17,244	(17,244)	-	-
Depreciation	(616,909)	616,909	-	-
Capital contributions	(318,676)	318,676	-	-
Acquisition of vehicle and furniture and equipment	91,504	(91,504)	-	-
Amortization of deferred capital contributions	556,968	(556,968)	-	-
Balance - at end of year	\$ 530,652	\$ (238,926)	\$ 291,726	\$ 369,984

TORONTO KIWANIS BOYS AND GIRLS CLUBS

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2013

	2013	2012
Cash flows from operating activities		
Cash receipts from The Kiwanis Club of Toronto sources	\$ 256,200	\$ 257,700
Cash receipts from government and other grants	1,430,140	1,119,027
Cash receipts from fundraising and donations	291,843	359,184
Cash receipts from other revenues	202,306	200,432
Cash paid to employees and suppliers	(1,975,684)	(1,999,107)
Interest paid	(50,431)	(31,933)
	<u>154,374</u>	<u>(94,697)</u>
Cash flows from financing activities		
Spruce St. Redevelopment project capital contributions received, net of fundraising costs	694,076	789,816
Other capital contributions received	74,600	50,000
	<u>768,676</u>	<u>839,816</u>
Cash flows from investing activities		
Proceeds from sale of investments	-	7,051
Proceeds (repayment of) from long term debt	(504,918)	1,223,910
Cash paid towards Spruce St. Redevelopment project	(65,873)	(2,265,525)
Purchase of vehicle, furniture and equipment	(108,748)	-
	<u>(679,539)</u>	<u>(1,034,564)</u>
Change in cash during the year	243,511	(289,445)
Cash - at beginning of year	543,777	833,222
Cash - at end of year	<u>\$ 787,288</u>	<u>\$ 543,777</u>

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

Toronto Kiwanis Boys and Girls Clubs (the "Clubs"), is a voluntary organization providing a wide range of programs and services for children and youth aged 6 to 18 years, through professional staff, part time program staff and volunteers. The Clubs provide a safe and positive environment where children and youth can learn, grow and develop the skills they will need as contributing members of society.

Toronto Kiwanis Boys and Girls Clubs is a registered charitable organization incorporated without share capital under the laws of the Province of Ontario and, as such, is exempt from income tax.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Financial Assets and Liabilities

The Clubs initially measures its financial assets and liabilities at fair value. The Clubs subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets and liabilities measured at amortized cost include cash, grants receivable, contributions receivable, accounts payable and accrued liabilities and long-term debt.

Property and Equipment and Depreciation

Property and equipment are recorded at cost. Repairs and maintenance costs are charged to expenses. Betterments which extend the intended life of an asset are capitalized.

Depreciation is provided at the following annual rates on a straight line basis:

Spruce St. Redevelopment	- over the remaining term of the lease plus renewal option.
Equipment	- 4 years
Vehicle	- no depreciation has been recorded as the vehicle was not in use during the year.

The above rates are reviewed annually to ensure still appropriate. Any changes are adjusted for on a prospective basis. If there is an indication that the capital assets may be impaired, an impairment test is performed that compares carrying amount to net recoverable amount. There were no impairment indicators in 2013.

Deferred Contributions

Deferred contributions are amortized over a ten year period on a straight line basis (see note 9 for additional details).

Deferred Capital Contributions

Funds received for the acquisition of property and equipment are deferred in the accounts and amortized to revenue on the same basis as the depreciation on the related property and equipment.

Fundraising revenues included in deferred capital contributions is net of fundraising costs.

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue Recognition

The Clubs use the deferral method in accounting for grants. Accordingly, grants subject to externally imposed restrictions are initially recorded as deferred revenue and are subsequently recognized as revenue in the period in which the related expenses are incurred.

Contributions from governments, foundations and other funding agencies that are not for a specific purpose are recognized as revenue when received.

Donations are recognized as revenue when received.

Revenues from fundraising events are recognized as revenue in the period in which the event takes place.

User fees and other revenues are recognized as revenue when the service has been performed or revenue has been earned.

Contributed Goods and Services

Contributed goods and services are not recorded in the accounts of the Clubs, except when fair value of such goods and services can reasonably be established and when the goods and services are normally purchased by the Clubs and would be paid for if not donated.

Contributed goods and services consisted of food contributed to the Clubs. Contributed goods and services are recorded in the financial statements at their estimated fair value of \$13,200 (\$147,490 - 2012).

Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year.

Key areas where management has made difficult, complex or subjective judgments, often as a result of matters that are uncertain, include, among others, useful lives for depreciation and amortization of property and equipment, accrued liabilities and other assets and liabilities valuation. Actual results could differ from these and other estimates, the impact of which would be recorded in future periods.

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

2. BLOCKED BANK ACCOUNT

Under the term loan agreement (*see note 8*) with Ontario Infrastructure and Lands Corporation ("OILC"), the Clubs is required to maintain a blocked bank account into which any funds raised in the fundraising program associated with the Spruce St. Redevelopment project must be deposited. The Clubs have no right of withdrawal or to deal with the funds in the account. OILC is entitled to all of the monies in the account except with respect to The Kiwanis Club of Toronto and the Toronto Kiwanis TP Loblaw Charitable Trust. The funds in the account can be used to repay the annual principal payment of \$200,000 due to the Toronto Kiwanis TP Loblaw Charitable Trust credit facility (*see note 8*).

As security, the Clubs have given OILC a first priority security interest in and a lien on the Clubs right, title and interest in the blocked account. All fees and costs associated with the account are to be incurred by the Clubs.

As of December 31, 2013, the account had \$216,099 on deposit (\$92,667 - 2012).

3. CONTRIBUTIONS RECEIVABLE

The Clubs entered into an agreement on March 3, 2011 with Miles Nadal regarding a donation commitment of \$1,500,000 for the 101 Spruce St. Redevelopment project and the Clubs programs. \$1,000,000 was to be used to fund construction of the Miles & Kelly Nadal Youth Centre located on the 4th floor of the building and \$500,000 was to be used in support of the Clubs programs. The Clubs received \$200,000 of the commitment during 2011. In January 2012, the agreement was subsequently amended to allow for the redirection of the \$500,000 from support of the Clubs programs to the capital campaign for the Redevelopment project. The amounts have also been included in deferred capital contributions.

Under the terms of the amended agreement, funds are due as follows:

	2013	2012
By March 15, 2013	\$ -	\$ 250,000
By March 15, 2014	350,000	350,000
By March 15, 2015	450,000	450,000
	800,000	1,050,000
Less current portion	350,000	250,000
Long term portion	\$ 450,000	\$ 800,000

4. CONTRIBUTIONS RECEIVABLE - GOVERNMENT

The Federal and Ontario governments pledged a total of \$2,000,000 for the 101 Spruce St. Redevelopment project, of which \$2,000,000 has been received as at December 31, 2013.

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

5. PROPERTY AND EQUIPMENT

The details of property and equipment are as follows:

	<i>Cost</i>	<i>Accumulated Depreciation</i>	<i>Net Book Value</i>	
			<i>2013</i>	<i>2012</i>
Spruce St. Redevelopment	\$ 6,564,925	\$ 1,191,468	\$ 5,373,457	\$ 5,952,371
Equipment	96,845	39,585	57,260	56,503
Vehicle	69,996	-	69,996	-
	\$ 6,731,766	\$ 1,231,053	\$ 5,500,713	\$ 6,008,874

6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities include government remittances totalling \$1,434 at December 31, 2013 (\$1,104 - 2012).

7. DEFERRED REVENUES

The details of deferred revenues are as follows:

	<i>Balance at December 31, 2012</i>	<i>Funds Received in 2013</i>	<i>Transferred to Revenue in 2013</i>	<i>Balance at December 31, 2013</i>
Boys and Girls Clubs	\$ 60,505	\$ 194,383	\$ (140,503)	\$ 114,385
Ministry of Health Promotions	-	519,469	(519,469)	-
Miscellaneous	67,756	251,076	(176,811)	142,021
	\$ 128,261	\$ 964,928	\$ (836,783)	\$ 256,406

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

8. LONG-TERM DEBT

Details of long-term debt are as follows:

	2013	2012
1. Credit facility from The Toronto Kiwanis TP Loblaw Charitable Trust with a limit of \$800,000 and interest at 4.5% per annum. Interest is payable on the 26th of each month following each quarter end on the outstanding balance during that period. Principal payments of \$200,000 are due in March of each year. The facility is unsecured.	\$ 400,000	\$ 600,000
2. Credit facility with Ontario Infrastructure and Lands Corporation ("OILC") in the amount of \$1,423,920 as follows:		
a) Non-revolving floating rate construction loan up to \$200,000, available until February 28, 2013 (this facility was repaid in February 2013)	-	200,000
b) Non-revolving 5 year fixed rate term loan, interest at 3.5% per annum and principal payable semi-annually until maturity on October 17, 2017.	1,118,992	1,223,910
	1,518,992	2,023,910
Less current portion	308,462	304,918
Long term portion	\$ 1,210,530	\$ 1,718,992

Current maturities of long-term debt in each of the next four years is as follows:

Fiscal year	2014	\$ 308,463
	2015	312,126
	2016	115,914
	2017	782,499
		\$ 1,519,002

The credit facility with The Toronto Kiwanis TP Loblaw Charitable Trust is used as a bridge loan until the Miles Nadel Spruce St. Redevelopment project donation is received. Payment of the donation is to be used to repay this facility.

The payments on the term loan with OILC is based on a 10 year amortization with full principal amount payable in the amount of \$662,670 due on October 15, 2017.

Security for the term loan with OILC is as follows:

1. First ranking leasehold charge/mortgage on 101 Spruce Street
2. First ranking general security agreement on all assets of the project.
3. First priority assignment of all fundraising campaign pledges associated with the Spruce St. Redevelopment project.
4. Assignment of rents receivable.
5. A guarantee signed by Kiwanis Club of Toronto representing 25% of the balance outstanding of the loan amount.
6. OILC to be added to the Clubs' insurance as a loss payee.
7. A blocked bank account which entitles OILC to the funds deposited (see note 2).

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

8. LONG-TERM DEBT (continued)

The Clubs have agreed to the following covenants:

1. The Clubs will embark on a separate capital fundraising program with all funds raised deposited into a blocked account with no withdrawal privileges. All excess proceeds are to repay the funds advanced under the credit facilities.
2. All operating surpluses will be used to retire the advances under the credit facilities.
3. All HST rebates due on the project are to be used to repay the advances.
4. The Clubs shall not incur additional indebtedness pertaining to the project or make any loans, guarantees to or investment in any affiliated or unaffiliated companies.
5. The Clubs will maintain its status as a not for profit corporation and will maintain sufficient insurance on the property.
6. The Clubs will not incur any additional debt pertaining to the Spruce St. Redevelopment project, without prior consent of OILC.

9. DEFERRED CONTRIBUTIONS

Deferred contributions consist of funds received in 2006 to be used for the funding of the summer camp program over a ten year period. The changes in the deferred contributions are as follows:

	2013	2012
Balance - at beginning of year	\$ 60,000	\$ 75,000
Amortization of deferred contributions	15,000	15,000
Balance - at end of year	\$ 45,000	\$ 60,000

10. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions represent the unamortized amount of contributions received for the purchase of equipment and the 101 Spruce Street Redevelopment project. Changes in the deferred capital contributions are as follows:

	2013	2012
Balance - at beginning of year	\$ 5,208,353	\$ 5,195,179
Capital contributions received - vehicle	74,600	-
Capital contributions received - computer equipment	-	50,000
Capital contributions received - Spruce St. Redevelopment project	244,076	495,734
Amortization of deferred capital contributions	(556,968)	(532,560)
Balance - at end of year	\$ 4,970,061	\$ 5,208,353

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

11. GOVERNMENT GRANTS AND OTHER GRANTS

The details of government and other grants are as follows:

	2013	2012
Human Resources Development Canada, Summer Career Placements	\$ 61,871	\$ 62,164
RBC Foundation, After School Grant Program	16,000	20,000
City of Toronto		
General and Recreational Grants Program	46,530	44,737
Community Services	44,160	42,460
Children's Services	19,504	19,504
Ministry of Health Promotions, After School Program	519,464	420,403
Boys and Girls Club of Canada	102,898	63,201
Amortization of deferred contributions	15,000	15,000
Other miscellaneous grants	176,738	105,123
	\$ 1,002,165	\$ 792,592

12. FINANCIAL INSTRUMENTS AND RISK EXPOSURE

The Clubs is exposed to various risks through its financial instruments. The following analysis provides a measure of the Clubs' risk exposure at the balance sheet date.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Clubs' main credit risks relate to grants receivable and contributions receivable. In order to reduce its credit risk, the Clubs have entered into agreements with the grantors and contributors. Management has included adequate provision for doubtful accounts receivable in these financial statements.

Liquidity Risk

Liquidity risk is the risk that the Clubs will encounter difficulty in meeting obligations associated with financial liabilities. The Clubs is exposed to this risk mainly in respect of its long term debt and accounts payable and accrued liabilities and long-term debt and commitments. The Clubs expects to meet these obligations as they come due by generating sufficient cash flow from operations and fundraising campaigns.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Clubs is not exposed to currency or other price risk. The Clubs is mainly exposed to interest rate risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Clubs is exposed to interest rate risk on its long-term debt.

TORONTO KIWANIS BOYS AND GIRLS CLUBS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2013

13. LEASE COMMITMENTS

Effective January 1, 2010, the Clubs has entered into a lease renewal agreement, which expires on December 31, 2019. Under the lease agreement, the Clubs have an option to renew the lease for an additional three years and the Clubs have the right of first refusal if the landlord decides to accept an offer to purchase the building. Effective October 1, 2010, the Clubs has entered into a new office equipment lease which expires on September 30, 2016.

The minimum annual lease payments for the next five years are as follows:

	<i>Office Equipment</i>	<i>101 Spruce Street</i>
2014	\$ 6,272	\$ 56,820
2015	6,272	59,088
2016	4,704	62,040
2017	-	65,148
2018	-	68,400
	<u>\$ 17,248</u>	<u>\$ 311,496</u>

In addition to the minimum rent, the Clubs are required to pay the operating costs which amounted to \$146,056 in 2013 (\$130,992 - 2012).

14. GUARANTEES AND INDEMNITIES

The Clubs have indemnified its past, present and future directors, officers and volunteers against expenses (including legal expenses), judgments and any amount actually or reasonably incurred by them in connection with any action, suit or proceeding, subject to certain restrictions. The Clubs have purchased directors' and officers' liability insurance to mitigate the cost of any potential future suits and actions, but there is no guarantee that the coverage will be sufficient should any action arise.

In the normal course of business, the Clubs have entered into agreements that include indemnities in favour of third parties, either express or implied, such as in service contracts, lease agreements or sales and purchase contracts. In these agreements, the Clubs agree to indemnify the counterparties in certain circumstances against losses or liabilities arising from the acts or omissions of the Clubs. The maximum amount of any potential liability cannot be reasonably estimated.

15. COMPARATIVE FIGURES

Certain 2012 comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.